

WSSS 2018 Position Descriptions

President

- To represent the Western Sydney Surgical Society (WSSS) and its members
- To oversee and advise on all activities of WSSS, and to ensure other Executive members fulfil their responsibilities
- To liaise with the Western Sydney Medical Society, other Special Interest Groups, School of Medicine, the Australasian Students' Surgical Association and other surgical societies
- Along with the rest of executive members, to set out goals and endeavour that they are achieved

Vice president

- To act as President in their absence
- To create, plan and manage the "Academia" portfolio, particularly organising the Surgical Careers Night

Secretary

- To organise meetings, including but not limited to, regular core-executive meetings
- To distribute meeting agendas, and ensure that meetings are effectively minuted
- To create, plan and manage the "Mentoring" portfolio

Skills Officer

- To maintain relationships with corporate sponsors
- To create, plan and manage the "Skills" portfolio, particularly workshops run throughout the year

Communications Officer

- To uphold the online presence of WSSS, including but not limited to, website and social media
- To facilitate regular communication with members through social media pages and email
- To create, plan and manage the "Philanthropy" portfolio

In your blurb, please address the following criteria in a single blurb totalling <400 words.

- What is your vision for SurgSoc in 2018?
- What do you hope to gain from being part of SurgSoc?
- What qualities and/or experience do you have for your role of interest?